
REQUEST FOR PATIENT SUMMARY

Patient Name:

Address:

Date of Birth:

Dear GP Surgery,

I would like to make an access request to obtain a paper copy of a summary of my medical records, sometimes known as a patient summary, under section 7 of the Data Protection Act 1998.

I do not require a full medical report or photocopies of paper records. A patient summary is a simple computer print-out, usually 2-3 pages, containing:

- my personal details
- active problems
- significant past problems
- current medication
- recent consultations (minimum 3 if available)

Thanking you in advance.

Yours faithfully,

Signed by patient:

Date:

Note to patient: Most GP surgeries kindly print your Patient Summary free of charge, however a few may charge up to £10.